

**OLD CROZET SCHOOL ARTS  
CALENDAR & SCHOOL POLICIES 2009 - 2010**

OCSA offers classes throughout the school year in four six-week sessions finishing with a nine-week session (in most classes) leading up to year-end class demonstrations, exhibits, and informal performances. **Most classes are year-long**, broken into five sessions for tuition purposes. OCSA strives to use registration and tuition policies that make our school affordable and accessible. A limited number of need-based scholarships are available; please contact OCSA for more information (info@oldcrozetschoolarts.org).

OCSA will also offer summer classes and workshops;  
information about 2010 summer sessions will be announced in the late spring.

**CALENDAR and HOLIDAY & EMERGENCY CLOSING INFORMATION**

OCSA follows the Albemarle County Public Schools' calendar. When ACPS are closed for a scheduled holiday, teacher workday, or emergency closing, OCSA is/will also be closed. If schools are closed early for emergency weather or other reasons, OCSA will close, too.

**Scheduled ACPS & OCSA Closings (NO CLASSES ON THE FOLLOWING DAYS):**

Session #1	Session #2	Session #3	Session #4	Session #5
Mon Sep 7	Mon Nov 2 Tues Nov 3 Wed Nov 25 <i>thru</i> Sun Nov 28	Sun Dec 20 <i>thru</i> Sun Jan 3 Mon Jan 18 Tues Jan 19	Mon Feb 15 Tues Feb 16 Fri Mar 12	Fri Apr 2 Sat Apr 3 Sun Apr 4 <i>thru</i> Sun Apr 11

**REGISTRATION PROCEDURE**

Registration and tuition are due one week before each session begins (see calendar below);  
forms will be handed out to current students during the fifth week of each session  
and are due at the beginning of the sixth week.

**Each student must complete a registration form for each session  
and submit with tuition and a \$5.00 Registration Fee.**

The Registration Fee covers the cost of processing each student's registration for each session.  
Please see the *Registration Form* for details.

	Session Dates '09 – '10	# of Weeks	Registration Begins	Registration Due
#1	Sep 8 – Oct 17	6 (5 Mondays)	August	September 4
#2	Oct 19 – Dec 5	6	October 5	October 16
#3	Dec 7 – Jan 30	6 (5 Mon & Tues)	November 10	December 4
#4	February 1 – March 13	6 (5 Mon, Tues, Fri)	January 11	January 29
#5	March 15 – May 22	9 (8 Fri & Sat)	March 1	March 12
	Summer 2010	TBA	TBA	TBA

**Tentative date for year-end Presentations/Demonstrations/Exhibitions: May 22<sup>nd</sup> or 23,<sup>RD</sup> 2010**

**OCSA POLICIES**

**Scholarships:**

A limited number of need-based scholarships are available. Please contact OCSA for information:  
[info@oldcrozetschoolarts.org](mailto:info@oldcrozetschoolarts.org)

**Class Make-up Policy:**

Classes cancelled due to emergency closings or teacher illness will be rescheduled. There is generally no provision to make-up classes missed due to student illness or absence. However, students enrolled in pre-ballet & ballet classes may make-up missed classes due to illness in classes of an equal or lower level *with prior permission of the instructor.*

**Late Enrollment:**

With permission of the instructor, students may enroll in a class after the start of a session.  
However, the session's tuition cannot be pro-rated to accommodate missed classes.

**Late Payment of Tuition:**

Tuition that is not paid before the first class of each session will incur a \$10 late fee.  
Likewise, a payment made after the due date for Tuition Payment Options will incur a \$10 late fee.

**Refund Policy:**

OCSA will refund tuition if a class session is cancelled. There are no other refunds of paid tuition.

**INFORMATION AND EMAIL CONTACT:**

[www.oldcrozetschoolarts.org](http://www.oldcrozetschoolarts.org)

[info@oldcrozetschoolarts.org](mailto:info@oldcrozetschoolarts.org)